

Bat & Ball Station Building Hire

ENQUIRY FORM

(Please note that completion and forwarding this form does not confirm a booking)

Date of Hire requested	
Times of Hire requested Please allow for any setting up and tidying away within your hire period	
Booking Hall (please tick)	
Luggage Room (please tick)	
Additional Facilities (please tick) <ul style="list-style-type: none">• Flipchart• Microphones• 75" Presentation Screen for use with hirer's laptop (HDMI connection)• Room layout (chairs & tables)	
Tea / Coffee (please state numbers)	
Catering - separate charges apply (please state numbers)	
Your Name Telephone Email	
Name of Organisation (if applicable) Address to appear on invoice	